



MEMORANDUM FOR DISTRIBUTION

To: ALL HOMEOWNERS
Date: June 12, 2024 REVISED ON JUNE 15, 2024
Subject: TRAFFIC/SPEED/PARKING RULES AND REGULATIONS
From: HOA Officers and Ecoverde Homes Corporation Management

For security and safety of all property owners/residents and orderly flow of traffic and parking within the subdivision, all property owners/residents should fully cooperate in the implementation of and strictly abide by the following rules and regulations. They should also instruct members of their families, household helpers, and visitors to also abide strictly with these rules and regulations.

Car Sticker/Pass

1. Ecoverde KaiYO is **strictly enforcing the NO CAR STICKER/PASS- NO ENTRY policy**. Only cars with a valid car sticker or visitor's car pass properly displayed on the windshield or dashboard of the car will be allowed entry inside Subdivision. Any vehicle, even if driven by the driver of or by property owner/resident himself, without valid car sticker will be considered driven by a visitor and such will be subjected to routine inspection by the security guards. **VISTORS will be issued a visitor's pass, upon surrendering any government issued photo ID, before they are allowed to enter in the Subdivision. (Note: Security guards are not and should not be expected to know all the property owners and residents of the Subdivision.)**
2. The **car sticker** should be displayed at all times particularly when inside the Subdivision.
3. Car Resident Permit/Sticker is **FREE of charge for the first car** and a Php100 per succeeding vehicle. The free stickers will be provided by the HOA Interim President and the succeeding stickers can be purchase at the PMO Office until HOA is fully turned over. Owner must present **proof of ownership**. In case the car sticker is destroyed or lost, this should be reported immediately to the HOA Secretary and a replacement will be provided for Php100.
4. Property owners who have leased their property must immediately provide a copy of their lease contracts to the HOA Officers. They should require their lessee to secure car sticker(s). Lessees are also subject to **NO CAR STICKER/PASS-NO ENTRY policy** even if the property owner provides a copy of the lease contract to the HOA officers and PMO. Property owners should ensure that their lessees surrender to them the car stickers upon termination of their lease contract.
5. Property owners who sold their property must remove car stickers from their car and inform the HOA Officers and PMO office of the name of the new property owner.
6. Property owners/resident should not secure car stickers to be used by car owners who are not residents of the Subdivision.

Visitor/Commercial Vehicles

1. Security guards should ask all drivers of private and commercial vehicles (trucks, trailers, buses, delivery vans, taxis, jeepneys, etc.) the purpose of their entry into the Subdivision and the name and address of the resident they wish to see in the Subdivision. Visitors who have no legitimate purpose (personal or business) in the Subdivision should not be allowed entry in the Subdivision. Visitors who do not know the name and address of the resident they wish to see/visit should not be allowed to enter the Subdivision.



2. All drivers of vehicles with legitimate purpose should be required to surrender any government issued photo ID in exchange for a visitor's pass. Drivers should be instructed to display properly the visitor's car pass on the dashboard of the vehicle while inside the Subdivision.
3. All visitors' and commercial vehicles should be subjected to routine inspection by security guards upon entering and leaving the Subdivision.
4. Any food deliveries via courier (i.e., Grab Food, Habal-Habal, Food Panda, etc.) are authorized beyond the normal delivery hours.

Driving Inside the Subdivision

1. The maximum speed for any motor vehicle inside the Subdivision is **15 kph**.
2. Drag racing and practice driving by student drivers or driving of vehicles by person without driver's license or under the influence of alcohol inside the Subdivision are strictly prohibited.
3. While driving inside the Subdivision, drivers should ensure that they display properly the valid car sticker or visitor's car pass. Vehicles without valid car stickers or visitor's car passes will be stopped and subjected to inspection and drivers will be subjected to interrogation.
4. Unnecessary blowing of car horns or revving of car engines while inside the Subdivision should be avoided at all times, especially in the early mornings and late evenings.

Parking

1. ALL cars should be properly parked in their carport.
2. Parking in front of their unit shall be allowed providing a strict policy of **ONE LANE PARKING ONLY**, so this does not cause obstruction and allow a free flow of traffic.
3. Cars should not block any driveways, be left in front of fire hydrants, corner streets, and any road curbs, so not to obstruct the free flow of traffic within the Subdivision. Double-parking in any part of the streets of the Subdivision shall not be allowed.
4. Commercial trucks, trailers and other vehicles used for business like taxis, delivery vans, and are prohibited to use the streets of the Subdivision as parking space during daytime and night time especially for overnight parking. The said vehicles may be allowed reasonable time to load or unload their cargos, after which said vehicles must leave immediately.
5. If someone is found to be parking illegally, we can issue the vehicle with a penalty charge notice (parking fine ₱300). If the parking is just inconsiderate, we may not be able to take any action, but we can have a look.

If you are aware of illegal or inconsiderate parking taking place and want to tell us about it, please send an email with picture and exact location to hoofficial@kaiyocommunity.org

Ms Angela Marie Velayo
HOA INTERIM PRESIDENT

Ms Maryann Panganiban
PROPERTY OFFICE MANAGEMENT
ECOVERDE HOMES CORPORATION